



The Ridge Primary School Charging Policy

Introduction

The governors of The Ridge Primary School are committed to providing a broad and balanced curriculum, which includes meeting the requirements of the National Curriculum. All pupils are entitled to free education and the school ensures that activities offered as part of the national curriculum and wholly within normal school time are available to all pupils, regardless of their parents' ability and willingness to meet costs.

The governors are committed to a creative curriculum, enhanced by educational visits and visitors. These enrich the curriculum. However, governors recognise that this enrichment may not always be possible within the schools limited resources, without the support of parents.

Policy Aims and Objectives

This policy sets out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents. The Governing Body of the School is responsible for determining the content of the policy and the Headteacher for implementation of the policy. Any determinations with respect to individual parents will be considered jointly by the Head teacher and Governing Body.

Charging

The Ridge Primary School

- will not charge for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught at school, except where parents have indicated in advance their wish to purchase the product.
- will not charge for any activities which take place in school time, apart from instrumental tuition for individual pupils or pupils in groups. Charges for instrumental lessons are on the basis of an annual contract with DPA. Parents/carers are required to make a commitment to pay the annual cost even if the lessons cease at the request of the parent/carers.
- may permit organisations to charge parents when such an organisation is acting independently of the School or the LA, to arrange an activity to take place during school hours and parents want their children to join in the activity.
- may charge for activities (optional extras), which happen outside school hours when these activities are not necessarily part of the National Curriculum.

Voluntary Contributions

- The Ridge Primary School may ask parents for a voluntary contribution towards the cost of any activity which takes place during school hours (including swimming, educational visits and visitors), school equipment and school funds generally.
- The contribution must be genuinely voluntary and the pupils of parents who are unable or unwilling to contribute will not be discriminated against.
- Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then it must be cancelled.
- The school may ask parents to make a contribution towards replacing damaged or lost school property caused willfully or negligently by their children.

Residential Visits

The Ridge Primary School may charge for board and lodgings on residential courses, except for pupils whose parents are receiving: Income Support; Income-based Jobseeker's Allowance; Support under Part V1 of the Immigration and Asylum Act 1999; or Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income, assessed by The Inland Revenue, that does not exceed current prescribed value), state pension credits, where the parent is in receipt of the guarantee credit and Income Related Employment and Support Allowance . The Headteacher will inform parents of the right to be exempt from paying the cost of board and lodgings if they are receiving these benefits.

Exceptional Circumstances

Where parents or carers experiencing financial difficulties, wish their child to take part in an activity for which a voluntary contribution is requested or where there is a charge (e.g. a residential visits) they are asked to contact the Headteacher in confidence. Each case will be considered on its merits and adjustments to help parents make the requested contribution or payment (for example a payment plan) may be offered. Where parents and carers are requesting the school provide financial help, the governors will consider each individual requests on a case by case basis.

Monitoring and Review

The Governors will review the policy as determined by the programme agreed and detailed in the policy review cycle.

The Governors will review the lettings charges levied by the school on an annual basis.

Date of ratification: 1st May 2018 Policy to be reviewed: May 2020

Signed _____ (Chair of Governors)